

**PLEASANT VALLEY RECREATION AND PARK DISTRICT**

**Conference Room**

**1605 E. Burnley Street, Camarillo, CA 93010**

**FOUNDATION FOR PLEASANT VALLEY  
RECREATION & PARKS**

**REGULAR BOARD MEETING**

**AGENDA**

**Wednesday, November 13, 2024**

**5:30 PM**

- 1. CALL TO ORDER**
- 2. MEMBERS IN ATTENDANCE**
- 3. APPROVAL OF AGENDA-** Motion to approve
- 4. PUBLIC COMMENT - In accordance with Government Code Section 54954.3, the Board reserves this time to hear from the public.** If you would like to speak about an item on the agenda, we would prefer you complete a Speaker Card, give it to the Clerk of the Board, and wait until it comes up. If you would like to make comments about other areas not on this agenda, in accordance with California law, we will listen, note them, and bring them back up at a later date for discussion. Speakers will be allowed three minutes to address the Board.
- 5. CONSENT AGENDA -** Matters listed under the Consent Agenda are considered routine and shall be acted upon without discussion and by one motion. If discussion is desired the item will be removed from the Consent Agenda for discussion and voted on as a separate item. If no discussion is desired, then the suggested action is for the Chair to request that a motion be made to approve the Consent Agenda.

**A. Monthly Financial Report**

Monthly financial report presented to the Board for information.

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Approval of the financial report for October 2024.

**6. NEW ITEMS – DISCUSSION/ACTION**

**A. Bingo Committee Updates**

- I. Meet Committee Members

**B. Strategic Planning**

- I. Revisit 2025 calendar for event fundraisers and goals to support the District.
- II. Revisit discussion on two logos versus logo.

**7. ORAL COMMUNICATION**

Informal items from Board Members or staff not requiring action.

**8. ADJOURNMENT**

**Note:** Written materials related to these agenda items are available for public inspection in the Office of the Clerk of the Board located at 1605 E. Burnley Street, Camarillo during regular business hours beginning the day preceding the meeting.

**Announcement:** Should you need special assistance (i.e. a disability-related modification or accommodations) to participate in the Board meeting or other District activities (including receipt of an agenda in an appropriate alternative format), as outlined in the Americans With Disabilities Act, or require further information, please contact the General Manager, at 482-1996, extension 114. Please notify the General Manager 48 hours in advance to provide sufficient time to make a disability-related modification or reasonable accommodation.

# Management Report

Foundation for Pleasant Valley Recreation and Parks  
For the period ended October 31, 2024



Prepared on  
November 7, 2024

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# Statement of Activity Detail

October 2024

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
<b>Ordinary Revenue/Expenditures</b>							
<b>Revenue</b>							
<b>Contributed income</b>							
<b>Fundraiser</b>							
<b>Party for the Parks</b>							
10/08/2024	Deposit			Party for the Parks 2024: Day of Sales	VCCU Checking	658.00	658.00
<b>Total for Party for the Parks</b>						<b>\$658.00</b>	
<b>Total for Fundraiser</b>							
<b>In-Kind Donation</b>							
10/23/2024	Deposit			Monthly Donation	VCCU Checking	23.97	23.97
<b>Total for In-Kind Donation</b>						<b>\$23.97</b>	
<b>Sponsorships</b>							
10/08/2024	Deposit		Ann DeMartini	Party for the Parks 2024: Table Sponsor	VCCU Checking	1,000.00	1,000.00
<b>Total for Sponsorships</b>						<b>\$1,000.00</b>	
<b>Total for Contributed income</b>						<b>\$1,681.97</b>	
<b>Total for Revenue</b>						<b>\$1,681.97</b>	

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
<b>Expenditures</b>							
<b>Office expenses</b>							
<b>Memberships &amp; subscriptions</b>							
10/20/2024	Expenditure		CLU Nonprofit Leadership	CLU Center for Nonprofit Annual Fee 2024	VCCU Checking	350.00	350.00
<b>Total for Memberships &amp; subscriptions</b>						<b>\$350.00</b>	
<b>Office supplies</b>							
10/27/2024	Expenditure		Coastal Embroidery	New Branded Table Runner	VCCU Checking	128.70	128.70
<b>Total for Office supplies</b>						<b>\$128.70</b>	
<b>Total for Office expenses</b>						<b>\$478.70</b>	
<b>Uncategorized Expense</b>							
<b>Dedication</b>							
<b>Tree</b>							
10/16/2024	Check	1170	Performance Nursery	Dedication Tree	VCCU Checking	57.91	57.91
<b>Total for Tree</b>						<b>\$57.91</b>	
<b>Total for Dedication</b>						<b>\$57.91</b>	
<b>Fundraiser</b>							
<b>Cornhole Tournament</b>							

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
10/21/2024	Check	1171	Cornhole Good	Cornhole Tournament 2024: Winner Boards	VCCU Checking	600.00	600.00
<b>Total for Cornhole Tournament</b>							<b>\$600.00</b>
<b>Party for the Parks</b>							
<b>Event Permits</b>							
10/07/2024	Check	1160	Dept. of Alcoholic Beverage Control	Party for the Parks 2024: ABC License	VCCU Checking	75.00	75.00
<b>Total for Event Permits</b>							<b>\$75.00</b>
<b>Food &amp; Beverage</b>							
10/02/2024	Expenditure		National Bartenders Staffing	Party for the Parks 2024: Bartenders	VCCU Checking	210.00	210.00
10/28/2024	Check	1166	Sheryl's Sweet Creations	Party for the Parks 2024: Cookie Balance	VCCU Checking	126.00	336.00
10/28/2024	Check	1172	Ann DeMartini	Party for the Parks: Reimbursement for Cater Services	VCCU Checking	2,824.24	3,160.24
<b>Total for Food &amp; Beverage</b>							<b>\$3,160.24</b>
<b>Other Supplies</b>							
10/16/2024	Check	1169		Party for the Parks 2024: Reimbursement of Supplies K.Gage	VCCU Checking	193.22	193.22
<b>Total for Other Supplies</b>							<b>\$193.22</b>
<b>Total for Party for the Parks</b>							<b>\$3,428.46</b>

Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
<b>Total for Fundraiser</b>							<b>\$4,028.46</b>
<b>Projects</b>							
<b>Camarillo Grove Nature Education Classroom</b>							
10/18/2024	Check	1174	American Plastics Corp.	Display Case for Nature Center	VCCU Checking	632.78	632.78
<b>Total for Camarillo Grove Nature Education Classroom</b>							<b>\$632.78</b>
<b>Total for Projects</b>							<b>\$632.78</b>
<b>Total for Uncategorized Expense</b>							<b>\$4,719.15</b>
<b>Total for Expenditures</b>							<b>\$5,197.85</b>
<b>Net Ordinary Revenue</b>							<b>\$ -3,515.88</b>
<b>Other Revenue/Expenditure</b>							
<b>Other Revenue</b>							
<b>Interest Earned</b>							
10/01/2024	Deposit		Ventura County Credit Union	Interest Earned	VCCU Savings	0.01	0.01
10/01/2024	Deposit		Ventura County Credit Union	Tiered Rate Earned	VCCU Money Market	45.94	45.95
<b>Total for Interest Earned</b>							<b>\$45.95</b>
<b>Total for Other Revenue</b>							<b>\$45.95</b>
<b>Net Other Revenue</b>							<b>\$45.95</b>



Date	Transaction Type	Num	Name	Memo/Description	Split	Amount	Balance
Net Revenue						\$ -3,469.93	

# Statement of Financial Position

As of October 31, 2024

	<b>Total</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
VCCU Checking	7,891.74
Inclusive Park Equipment Fund	2,500.00
<b>Total VCCU Checking</b>	<b>10,391.74</b>
VCCU Money Market	62,147.15
VCCU Savings	107.04
<b>Total Bank Accounts</b>	<b>72,645.93</b>
<b>Total Current Assets</b>	<b>72,645.93</b>
<b>TOTAL ASSETS</b>	<b>\$72,645.93</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Total Liabilities</b>	
<b>Equity</b>	
Opening balance equity	100,519.45
Retained Earnings	-32,660.86
Net Revenue	4,787.34
<b>Total Equity</b>	<b>72,645.93</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$72,645.93</b>